



City of Lakewood
Division of Municipal Income Tax
 12805 Detroit Ave Lakewood, OH 44107
 Phone (216) 529-6620 * Fax (216) 529-6099
www.lakewoodoh.gov



Business Income Tax Registration

—Please Complete and Return Within Five (5) Days—

Business Name: _____
 DBA: _____
 FEIN/FEID: _____ - _____ Nature of Business: _____
 Office Street Address: _____
 City: _____ State: _____ Zip: _____
 Business Phone: _____ Business Fax: _____

If the home office is **not** located in Lakewood, does the business have a satellite office in Lakewood?
PLEASE NOTE: A remote employee's Lakewood home **does not** qualify as a "satellite office."

Yes _____ No _____

If **Yes**, please list the Lakewood street address: _____

Date you started doing business within Lakewood: ____/____/____

Date you first had employees within Lakewood: ____/____/____

Approximate monthly payroll amount: \$_____

If you are using a payroll service, indicate which one: _____

If you would like us to mail correspondence from our office to an accounting firm or payroll service, please indicate below:

Name: _____ Phone: _____

Address: _____

Account Type (Check all types applicable to you or your business):

_____ C Corporation or _____ S Corporation:
 President: _____ Vice President: _____
 Subsidiary Of: _____ Fiscal Year End: _____

_____ Partnership - If more than three (3) partners, please attach list:
 Name: _____ SSN: _____ Address: _____
 Name: _____ SSN: _____ Address: _____
 Name: _____ SSN: _____ Address: _____
 Fiscal Year End: _____

_____ Sole Proprietorship:
 Name of Owner: _____ SSN: _____
 Address: _____ Phone: _____

Withholding Account Type (Check all that apply):

- _____ Workplace Tax (Business **is** located in Lakewood) – 1.5%
- _____ Residence Tax/Employee Courtesy Withholding (Business **is not** located in Lakewood) – 1.0%
- _____ Remote Employment (Employees work from home in Lakewood) – 1.5%
- _____ Hybrid Schedule. Business withholds for Lakewood when employee:
 - _____ Works from home in Lakewood **ONLY** – 1.5%
 - _____ Works from Lakewood home **AND** in non-Lakewood office – 1.5% & 1.0% respectively