

**MINUTES**  
**CHARTER REVIEW COMMISSION**  
**FEBRUARY 26, 2024**

Members in attendance:

Angelina Steiner  
Dean Jackson  
Jim Wooley  
Judy Hilow  
Martha Woerner  
Sean Koran

Others Present:

Jennifer Swallow, Asst. Law Director  
Kevin Spellacy, Attorney and Consultant  
Danielle Cariglio  
Cory Stofko, Council Intern  
Sarah Kepple, Council President  
Cindy Marx, Ward 4 Council Member

The meeting was called to order at 5:40 p.m. by Judy Hilow.

Motion by Jim Wooley to approve the minutes of the February 12, 2024 meeting, seconded by Mary Woerner. All members present voted to approve.

Dean Jackson spoke briefly on the matter of appointments for Council vacancies and how it can create a “false” incumbent at the end of the term that the vacancy was filled going into the next election. There was discussion of a notice and comment process to address this. Dean agreed to conduct additional research to address this matter.

Ward redistricting was briefly discussed and Martha Woerner and Angelina Steiner agreed to further research this.

The Charter amendment process was further discussed.

Discussion was had as to whether the Commission should go through the current Charter line by line and there was a general consensus that in the interest of time, each member would review it individually and bring comments back to the Commission for discussion.

Members expressed wanting to meet with each director/department head in person and requested that the meetings be scheduled during the next regular meeting with a back-up date of the following meeting (not yet scheduled) for those who could not make the March 4, 2024 meeting. It was also requested that a Zoom option be provided for all future meetings to allow better participation and convenience for those asked to attend.

There was a brief discussion of the correspondence to the Commission from former Council President John Litten. Marth Woerner and Jim Wooley agreed to research this matter further. Members were informed of the Salary Survey that is currently underway and were offered a copy of the results once completed.

Members present expressed wanting to have two regularly scheduled meeting per month, with additional meetings to be determined as needed.

Members of the public, Maria Zajac and Venera Foti, representing the League of Women's voters were invited to speak. Venera expressed the Leagues interest in supporting this process in any way possible and wanting to help educate voters.

Motion by Martha Woerner was made to adjourn the meeting, seconded by Angelina Steiner.

Meeting was adjourned at 6:34 p.m.

**APPROVED MARCH 4, 2024**